



Yewstock School

Acceptable Use of Mobile Phones Policy

Date reviewed by FE&P		Policy Type	School
Date adopted by FGB	27/01/2020	Review Cycle	Annually
Date of next Review	Spring 1	Signed by Chair of Governors	
			

YEWSTOCK SCHOOL

Acceptable Use of Mobile Phones Policy

Purpose:

- The widespread ownership of mobile phones among young people requires that school administrators, support staff, teachers, pupils, parents and carers take steps to ensure that mobile phones are used responsibly within Yewstock School
- Yewstock School recognises the potential for both mobile phones and cameras to be used inappropriately and compromise the confidentiality of the children in our care.
- This Acceptable Use Policy is designed to ensure that potential issues involving mobile phones can be clearly identified and addressed.
- Yewstock School has established the following Acceptable Use Policy for mobile phones that provides teachers, support staff, pupils, parents and carers guidelines and instructions for the appropriate use of mobile phones during school hours.
- Parents or carers must read and understand the Acceptable Use Policy before pupils are given permission to bring mobile phones to school.
- There will be no exceptions to this policy unless there is direct agreement from the Headteacher with parents and carers, alongside an accompanying individual risk assessment.
- The Acceptable Use Policy for mobile phones also applies to pupils during school excursions, residential visits and extra-curricular activities.

Responsibility:

- All pupils bringing a phone into school should hand it into Reception at School or College site for safe-keeping during the day – and collection at the end of the day.
- Staff responsible for pupils retain the right to ask pupils to require pupils to hand in mobile phones for safekeeping to ensure safeguarding of all children at Yewstock School.
- Where staff suspect a pupil of have an undeclared mobile phone, staff may follow guidance laid out in 'Searching, Screening and Confiscation: Advice for Head Teachers, School Staff and Governing Bodies' (January 2018)
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/674416/Searching_screening_and_confiscation.pdf

Acceptable Uses:

Parents / Carers are reminded that in cases of emergency, Yewstock School should be the first point of contact.

Staff:

- No member of staff should have a phone on their person during teaching time.
- Mobile phones can be used at break times outside, in the staffroom or in an empty room
- No staff member should ever give their personal phone numbers to pupils or parents.
- No member of staff will on any occasion use the camera function on their phone either in school or on educational visits.

Visitors:

All visitors (including parents and contractors) should switch off their phones when they are on school / college premises.

We recognise that there will be occasions where contractors may need to make calls on their mobile phones. This should not be done in the vicinity of pupils.